

The regular meeting of the Board of Trustees was held on Wednesday, February 4, 2016 at Lawrence Village Hall, 196 Central Avenue, Lawrence, New York 11559.

Those members present were: Mayor Martin Oliner
Deputy Mayor C. Simon Felder
Trustee Michael A. Fragin (arrived 7:42 p.m.)
Trustee Alex H. Edelman

Also present were: Ronald Goldman, Village Administrator
Gerry Castro, Deputy Village Administrator
Lina Fusco, Deputy Village Treasurer (Newly Appointed/at tonight's meeting)
Village Attorney, Peter Bee Esq.
Alison Cohen, Secretary to the BOT

Absent were: Trustee Irving Langer

The Board convened in Work Session at 7:30 p.m. to discuss various agenda items.

WORK SESSION

Newly sworn in Lawrence Cedarhurst Fire Department (L.C.F.D.) Chief, David S. Campbell arrived at the work session and introduced himself to the Mayor and Board, who warmly received and congratulated him. In an effort to improve communications between the Village and the Fire Department, Chief Campbell requested the Village's contact information be shared with him and he provided business cards containing all of his contact information as well. This effort will significantly reduce any mis-communication going forward. Administrator Goldman affirmed that he would comply in supplying the requested information to Chief Campbell.

In an effort to further acquaint the Board with the L.C.F.D. operations, Chief Campbell stated that he would forward information regarding the upcoming L.C.F.D.'s Department Operations (in April), taking place at the Nassau County Fire Academy in Bethpage. The Operations take place over a four (4) night period where buildings are burned for training purposes. In addition, Chief Campbell offered to personally take the Board members to this event to experience what he called a real "eye opener". Chief Campbell graciously offered his time and services to the Board in order to answer any questions they might have regarding the L.C.F.D. The Mayor and Board thanked Chief Campbell for his offer, as well as his time and service to the community.

No Board Action was taken during the Work Session.

Board Action: Mayor Oliner motioned to go into Executive Session in order to discuss a personnel matter. Trustee Edelman seconded the motion. All in favor.

EXECUTIVE SESSION

The Board convened in Executive Session at 7:40 p.m. to discuss the aforementioned matter.

There was no Board Action taken during Executive Session.

REGULAR MEETING - Mayor Oliner called the regular meeting to order at 8:25 p.m.

Board Action: Mayor Oliner moved to open the Public Hearing with respect to a Local Law to repeal the Village Schedule of License and Permit Fees and empower the Board of Trustees to set the License and Permit Fees by Resolution. Trustee Edelman seconded the motion. All in favor.

Village Attorney Peter Bee asked the public if anyone wished to speak on a proposed Local Law that would repeal the specific listing of license and permit fees in the Village Code and instead have such license and permit fees be set by Resolution of the Board. Trustee Fragin commended Mayor Oliner for moving forward with this “cleaning up” of the Village Code in this fashion. He added that there was no reason that these types of fees need to be set by Local Law each time. Trustee Fragin then thanked Mayor Oliner.

Board Action: Mayor Oliner moved to close the Public Hearing with respect to a Local Law to repeal the Village Schedule of License and Permit Fees and empower the Board of Trustees to set the License and Permit Fees by Resolution. Deputy Mayor Felder seconded the motion. All in favor.

Board Action: Mayor Oliner moved to enact the legislation below; to adopt Local Law #1 of 2016, to repeal the Local Law regarding the Village Schedule of License and Permit Fees and empower the Board of Trustees to set the License and Permit Fees by Resolution. Trustee Fragin seconded the motion. All in favor.

**INCORPORATED VILLAGE OF LAWRENCE
BOARD OF TRUSTEES**

Local Law No. 1 of 2016

A Local Law to Repeal the Village’s
Schedule of License and Permit Fees

BE IT ENACTED, by the Village of Lawrence Board of Trustees, as follows:

Section 1. The Village’s Schedule of License and Permit Fees, Appendix A219-1 to the Village Code, is hereby repealed in its entirety.

Section 2. The Board of Trustees is hereby empowered to set License and Permit Fees pursuant to Resolution.

Section 3. This local law shall take effect immediately upon filing with the Office of the Secretary of State.

Board Action: Mayor Oliner moved to approve the below Resolution to set the License and Permit Fees pursuant to the Schedule which has been supplied by the Building Department, attached hereto as Exhibit "A", effective for any fees to be paid for projects not yet underway in the Building Department for which there is already a permit that has been issued.

**INCORPORATED VILLAGE OF LAWRENCE
BOARD OF TRUSTEES**

RESOLUTION ADOPTING THE VILLAGE OF LAWRENCE FEE SCHEDULE

WHEREAS, on February 4, 2016, the Village of Lawrence Board of Trustees adopted a local law repealing the Village's Schedule of License and Permit Fees, Appendix A219-1 to the Village Code; and

WHEREAS, the Board of Trustees desires to adopt a new Village fee schedule, adopted and amendable by resolution of the Board of Trustees; and

WHEREAS, the proposed action is a Type II Action pursuant to the State Environmental Quality Review Act (SEQRA), and therefore, no further environmental review is required.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby adopts the Village Fee Schedule, which shall consist initially of the fees and amounts previously set forth in the Village's Schedule of License and Permit Fees.

Trustee Edelman seconded the motion. Trustee Fragin stated that he would like to see the fees remain "as is" due to the fact that the information was not provided before the meeting. The vote was as follows:

Mayor Oliner – Aye

Deputy Mayor Felder – Aye

Trustee Fragin – Nay

Trustee Edelman – Aye

The motion carried.

Mayor Oliner requested that in the future Administrator Goldman make a concerted effort to supply this type of vital information in advance of the meeting with sufficient time for review. Administrator Goldman responded that he would do so.

GOOD & WELFARE

1. J. Lawrence Kolodny of 10 Boxwood Lane, Lawrence, repeatedly expressed his displeasure and anger at what he claimed was the failure of the Village Administration to respond to earlier complaints regarding flooding conditions on his street. Continuing to do so, he was asked by the Mayor to restrain himself and was escorted from the meeting as his comments were responded to and explained by Village staff; including prior actions, specific responses and future plans.
2. Dr. Allan Simon, President of the LY&CC Tennis Club, requested assurances regarding the Tennis Professional's contract being finalized, to which the Mayor and Administrator Goldman responded that the process was underway and would be finalized in the next week or so.
3. Menachem Bornstein of 40 Doughty Blvd., Lawrence, thanked the Mayor and Board for their assistance regarding the people loitering at the Inwood Train Station, which he noted had improved; especially with the increased presence of the N.C.P.D. He inquired of the Mayor and Board if there were any further measures that were being taken. Mayor Oliner commended Deputy Mayor Felder for all of his efforts regarding this matter. The Mayor commented that the Village will continue to monitor the situation. Deputy Mayor Felder added that after speaking with officers at the Fourth Precinct, he was informed that there would be a greater police presence (including a special unit known as P.O.P.) at the Inwood Train Station which should continue to support improvement of this situation.
4. "As someone who frequently crosses Route 878 at night", Trustee Fragin thanked Deputy Village Administrator Castro as well as Assemblyman Kaminsky (and his office) for getting "most" of the street lights on. "It's really an incredible improvement from what it used to be", stated Trustee Fragin. He added that Mr. Castro did an outstanding job in getting this done. Administrator Goldman noted that the Mayor had initiated and facilitated this improvement as well. Resident Jeffrey Hirth concurred that it was a great improvement and thanked all concerned.

NEW BUSINESS

Approval of minutes:

BOT November 12, 2015

BOT December 15, 2015

BOT January 13, 2016

No Board action was taken.

Item 1 – Approve Abstracts #'s

General Fund #779, 780
Recreation Fund #195, 196
Payroll #121815, 123115, 011516, 012916

Board Action: Mayor Oliner moved the approval of General Fund Abstracts #779 and #780. Trustee Fragin seconded the motion. Discussion ensued regarding the resolution of the matter of interest on the NYS Dept. of Labor late fee(s) from the previous BOT meeting on January 13th. All in favor.

Board Action: Mayor Oliner moved the approval of Recreation Fund Abstracts #195 and #196. Trustee Edelman seconded the motion. All in favor.

Board Action: Mayor Oliner moved the approval of Payroll Abstracts #121815, #123115, #011516 and #012916. Deputy Mayor Felder seconded the motion. All in favor.

Item 2 - Appointments for 2015 – 2016

Mayor Oliner congratulated and welcomed Ms. Lina Fusco to the position of Deputy Village Treasurer.

Board Action: Mayor Oliner moved the appointment of Ms. Lina Fusco to the position of Deputy Village Treasurer, with the term ending 2016 as Deputy Village Treasurer; and to approve Ms. Fusco’s contract for three (3) years as set forth in the agreement previously presented to the Board. Deputy Mayor Felder seconded the motion. The vote was as follows:

- Mayor Oliner – Aye
- Deputy Mayor Felder – Aye
- Trustee Fragin – Abstained
- Trustee Edelman – Aye

The motion carried.

Item 3 – Park Commission Recommendations

- a) Approve Golf Course maintenance dead tree removal proposal

LY&CC General Manager Leo McMahon stated that four proposals, with the same specifications, were received for the dead tree removal at the LY&CC golf course. The lowest responsible quote was from Weeping Willow Tree Service in the amount of \$7,500.00, with whom the Village has worked with before. Mr. McMahon has been satisfied with their work in the past.

Board Action: Mayor Oliner moved the approval of Weeping Willow Tree Service, the lowest responsible bidder, in the amount of \$7,500.00, to remove the specified dead trees at the LY&CC golf course. Trustee Edelman seconded the motion. All in favor.

LY&CC General Manager Leo McMahon provided the Board with an update on pending LY&CC matters. Mayor Oliner thanked Mr. McMahon for all he has done.

In addition, Mayor Oliner commended the Village's DPW/Highway Department for the extraordinary job they did during the last blizzard.

Item 4 - Approve vendor for maintenance of Village I.T. system

Deputy Village Administrator Castro presented the five proposals for maintenance of the Village's I.T. system to the Board and recommended Atlaz Computers and Consulting as the lowest responsible bidder, in the amount of \$2,200.00 per month; taking into account all the aspects of the proposals that were submitted, which includes unlimited onsite support if necessary.

Mr. Jeffrey Hirth of Full City Tech noted that above and beyond "several years of his time that he has given generously to the Village, and the skill and intelligence that he has brought to all of his I.T. clients that he would bring to the Village", he had nothing further to add. He stated that he had "put his best foot forward".

Board Action: Trustee Edelman moved the approval of Atlaz Computers and Consulting, as the lowest responsible bidder in the amount of \$2,200.00 per month, to maintain the Village's I.T. system. Mayor Oliner seconded the motion. All in favor.

Item 5 – Announce tentative assessment roll and certify list of unpaid taxes as of February 1, 2016

Newly appointed Deputy Village Treasurer Lina Fusco explained that the tentative assessment roll is prepared and is available for review as of February 1, 2016, so that residents and their representatives can come in, review the roll and either submit a grievance, or not, on the third Tuesday of the Month. Ms. Fusco also submitted a list of unpaid taxes to the Board, as of February 1st, 2016, that needs to be signed by all Board members.

Board Action: Mayor Oliner moved the approval of the tentative assessment roll as of February 1, 2016; as well as the authorization for the Mayor to certify the list of unpaid taxes as of February 1, 2016. Deputy Mayor Felder seconded the motion. All in favor.

Item 6 – Approve Tax Sale date for April 14, 2016

Board Action: Mayor Oliner moved to approve the Village's tax sale date for April 14, 2016. Trustee Edelman seconded the motion. All in favor.

Item 7 – Approve Resolution acknowledging the VOL Court Audit was conducted as required by the Uniform Justice Court Act

Board Action: Mayor Oliner moved the approval of the following Resolution:

WHEREAS, Section 2019-a of the Uniform Justice Court Act (UJCA) requires that village justices provide their court records and dockets to their respective village auditing boards annually, and that such records be reviewed and audited; and

WHEREAS, in accordance with Section 2019-a of the UJCA, the Village of Lawrence Justice Court provided the Village of Lawrence Board of Trustees with its records and dockets for the year ending May 31, 2013; and

WHEREAS, an audit of the Court's 2013 records was performed by Albrecht, Viggiano, Zureck & Company, P.C.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Lawrence, in accordance with Section 2019-a of the UJCA, hereby acknowledges that the required examination and audit of the Court's 2013 records was conducted and completed.

Trustee Edelman seconded the motion. All in favor.

Item 8 – Approve Deputy Village Administrator Castro to attend the Association of State Floodplain Managers (ASFPM) national program for certifying floodplain managers (per FEMA's requirements)

Board Action: Mayor Oliner moved the approval for Deputy Village Administrator Gerry Castro to attend the Association of State Floodplain Managers (ASFPM), February 22nd through February 26th, 2016. Trustee Fragin seconded the motion. All in favor.

OLD BUSINESS

- 1) Trustee Fragin raised the issue of mobile payments for parking pursuant to an article previously forwarded per New York City's implementation of same. Trustee Fragin and Mayor Oliner stated that the Village should "do it", since it has the capability to do so.
- 2) Trustee Fragin requested a status update regarding the new Village website. Deputy Administrator Castro responded that he has been otherwise engaged but is now moving this matter to a higher priority. He spoke to Revize yesterday and that the design layout and content were underway. Mr. Castro would like to send

a "sample" of the Village's new website content and photographs to the Board members for their review prior to the next Board meeting on March 10th.

- 3) Mayor Oliner stated that samples of LED street lighting fixtures would hopefully be available by next week for the Board to inspect, at a cost of approximately \$600.00 a piece.

There being no further business, on motion by Mayor Oliner, seconded by Trustee Fragin and unanimously approved, the meeting was adjourned at 9:05 p.m.

This is to certify that I, Ronald Goldman, read the preceding minutes, and they are in all respects a full and correct record of such proceedings.



Ronald Goldman, Administrator,
Clerk/Treasurer

EXHIBIT A

LICENSE PERMIT FEES

<u>Description of Fee</u>	<u>Current Fee Amount</u>	<u>Proposed Fee Amount</u>
(1) For opening a public street by a private contractor on behalf of a homeowner	\$50 plus Refundable restoration \$500	250 plus refund of \$500
(a) For opening public street by utility	\$500 plus revolving surety bond \$5000	\$500 plus \$1,000 refundable restoration
(2) For opening a sidewalk by a private contractor on behalf of a homeowner	\$50 plus Refundable restoration \$500	100 plus refund of \$500
(a) For opening a sidewalk by utility	\$500 plus revolving surety bond \$5000	\$500 plus \$1,000 refundable restoration
(3) For cutting a curb	\$50.00 plus cost of restoration	\$100.00
(4) For billboards, signs and other displays on private property	\$35.00	\$150.00
(5) For operating an automobile, taxicab, public carriage, cab, bus or other vehicle for the transportation of persons for hire or for a fee or charge	(a) \$50 - per year, for each vehicle; (b) \$25 per year, for each driver	NO CHANGE
(6) For auctions or auctioneering, not including sales in connection with legal proceedings, or the foreclosure of mortgages or the sale of the property held as security	\$100.00 per day	NO CHANGE
(7) For the moving of buildings from one place to another, over or upon any street, sidewalk or public place in the Village, including dwelling houses, barns, garages, outbuildings or other structures	\$500.00 per day	NO CHANGE
(8) For every procession, parade or race in or upon any street, sidewalk or public place	NO FEE	NO FEE

(9) For a building permit required under the Building Zone Ordinance, Building Code, Plumbing Code, Multiple Dwelling Law or Multiple Residence Law including plumbing, electrical work and general construction or alteration, excluding the erection of a fence or the construction of a swimming pool

One and one-half percent of the cost of construction up to \$2,000,000 and 1% of the cost of construction over \$2,000,000

1.5 % of the cost of construction

(9a) Cost of construction (filing fee)

- up to \$10,000	\$100	NO CHANGE
-Over \$10,000 to \$20,000	\$150	NO CHANGE
- Over \$20,000 to \$30,000	\$200	NO CHANGE
- Over \$30,000 to \$40,000	\$250	NO CHANGE
- Over \$40,000 to \$50,000	\$300	NO CHANGE
- Over \$50,000 to \$60,000	\$350	NO CHANGE
- Over \$60,000	\$400	NO CHANGE

(b) In addition, the applicant shall pay to the Village, upon demand, the reasonable cost to be determined by the Village Administrator of any engineering services which may be required in the review of the application

(c) The surcharge for a confirming permit

\$500.00

NO CHANGE

(d) Such permits shall be renewed two years following the date of the original permit and then every year thereafter

Percentage of original permit fee based on percentage of construction completed

(e) Such renewal fees shall be the cost of original permit

Not to exceed **\$1,000** for each renewal

No less than **\$1,000**

(f) A project shall be deemed "completed" when a certificate of occupancy is issued or when the Village of Lawrence Building Inspector completes a final inspection

(10) For construction of a swimming pool, hot tub or spa,

\$500.00

No Less than \$500.00

		Change to renewed every year
<u>(a)</u> Such permits shall be renewed two years following the date of the original permit and then every year thereafter		
<u>(b)</u> Such renewal fee shall be the cost of the original permit	Not to exceed \$1,000 for each renewal	NO CHANGE
<u>(c)</u> A project shall be deemed "completed" when a certificate of occupancy is issued or when the Village of Lawrence Building Inspector completes a final inspection		
<u>(11)</u> For certificate of occupancy		
<u>a.</u> For a new house	\$250.00	NO CHANGE
<u>b.</u> For a swimming pool, hot tub or spa	\$100.00	NO CHANGE
<u>c.</u> For an alteration	\$100.00	NO CHANGE
<u>d.</u> For an accessory structure	\$50.00	NO CHANGE
<u>(12)</u> For a certificate of compliance or a copy of a certificate of occupancy	\$100.00	NO CHANGE
	\$500	\$1,000
<u>(13a)</u> For the demolition of a building		\$500
<u>(13b)</u> For interior demolition		\$500
<u>(14)</u> For a parking license (<u>yearly</u>)		
(a) At Lawrence Plaza (resident only)	\$40 for the first car, \$20 for each additional car	NO CHANGE
(b) At Inwood Plaza	1. \$100	
1. Non-resident permit	2. \$40 for the first car, \$20	NO CHANGE
2. Resident permit	for each additional car	
(c) Parking Field 3 & 4 Employee permit	\$500	NO CHANGE
(d) Overnight parking (resident only)	\$300	NO CHANGE
<u>(15)</u> Appeals and applications to Board of Appeals and Planning Board.		

(a) For an appeal or application to the Board of Zoning Appeals:		
(1) For one and two- family residential applications	\$1,500	NO CHANGE
(2) For all other application, including, but not limited to, multiple dwellings, commercial applications, schools, and place of public assembly	(a) Single variance request: \$2,000 (b) More than one variance requested: \$2,500	NO CHANGE
(b) For an appeal or application to the Planning Board	\$1,000	
(16) For installation of an air conditioner	\$75	\$150 Each additional \$75
(17) For performing work in the Village as an electrician, except when employed by a public service company	(a) For original license: \$50 (b) Each year thereafter: \$25	(a) \$250 (b) \$100
(18) For installing a gas or oil furnace or burner		
(a) In a one or two family dwelling	\$50	\$150
(b) In a business or commercial building	\$150	\$250
(c) In multiple dwellings or apartment house	\$400	\$500
(19) For the abandonment or removal of an oil tank		
(a) In a one or two family dwelling	\$50	\$150
(b) In a business, commercial building, multiple dwelling or apartment house	\$100	\$250
(20) For performing work in the Village as a plumber	(a) Original license: \$50 (b) Each year thereafter: \$25	(a) \$250 (b) \$100
(21) For connecting with the public sewer of the Village		
(a) Connection to a single family residence	\$10,000	NO CHANGE
(b) Connection to a two family residence	\$10,000	NO CHANGE
(c) Connection to a business	\$5,000	NO CHANGE
(d) For each rental space in a business	\$5,000	NO CHANGE

(e) For a multiple dwelling containing less than 10 units	\$5,000 plus \$10,000 per unit	NO CHANGE
(f) For a multiple dwelling containing more than nine units but less than 30 units	\$7,500 plus \$10,000 per unit	NO CHANGE
(g) For a multiple dwelling containing more than 29 units but less than 60	\$10,000 plus \$10,000 per unit	NO CHANGE
(h) For a multiple dwelling containing more than 59 units but less than 100	\$17,000 plus \$10,000 per unit	NO CHANGE
(i) For a multiple dwelling containing more than 99 units	\$35,000 plus \$10,000 per unit	NO CHANGE
(j) Connection to all other uses	\$7,500	NO CHANGE
<u>(22)</u> For operating a tow car within the Village	\$150	NO CHANGE
<u>(23)</u> For a building permit for the erection of a fence	\$35	\$100
<u>(24)</u> For a building permit for the construction of or alteration of surface coverage	\$50	\$100
<u>(25) Tents</u>		
(a) A fee of \$150 for plan review of the tent layout, which would be site specific. If the layout, etc., is used on the same site on a different date, the plan review fee will be waived	\$150	\$250
(b) A fee of \$100 for site inspection and compliance, which would be paid each time a tent was erected.	\$100	\$150
(c) An additional fee of \$75 for air-supported or air inflated structures.	\$75	\$100
(d) Additional fees of \$75 for each of the following: heating, air-conditioning or cooking equipment.	\$75	\$100
(e) An additional fee of twice the amount indicated in the applicable Subsection A(25)(a) through (d) shall be imposed for failure to obtain a permit prior to the erection of a tent.		

Proposed Add-ons

Plumbing	\$150 First 3 fixtures \$50 each additional	
Mechanical	\$150 First 3 fixtures \$50 each additional	
A/C	\$150 First 3 fixtures \$75 each additional	
Generator should be 2 permits:	1. Building: 1.5% of cost 2. Mechanical / Plumbing: \$150	
Drywell Permits	\$150 for the first each additional	\$50
Septic Permits	\$150 for the first each additional	\$50