

Incorporated Village of Lawrence

196 Central Ave Lawrence NY 11559

516-239-3987

Fax 516-239-9657

Building Department

Plumbing Application

Date: _____

Dept Use ONLY

Application # _____

Application Date _____

Filing Fee \$ _____

Section: _____ Block: _____ Lot: _____ * \$50 PER FIXTURE

Address: _____ Property Owner: _____

Tel. No.: _____ Email: _____

Description of work: _____

Check off all that apply

New Work **Repairs** **Replacement**

Residential **Commercial**

** List Quantity of Fixtures per Location

*(Garage included in 1st floor)

Fixtures	Basement	1 st Floor *	2 nd Floor	3 rd Floor	Roof	Outside
Kitchen Sinks						
Dishwasher(s)						
Ice Maker						
Refrigerator(s)						
Pot Filler						
Bathroom Sinks						
Bath Tub(s)						
Bidet						
Toilet(s)						
Urinal						
Whirlpool / Sauna / Hot tub						
Shower(s)						
Slop Sink						
Washing Machine						
Floor Drain						
Sump pump						
Roof Drain						
Dry Well						
Fire Sprinkler Heads						
Irrigation Sprinkler Heads						
Pool						
Septic Tank						
Leech Pool						
Other						
Commercial Fixtures						
Walk in Freezer/ Fridge						
Flushometer						
Grease Trap						
Oil Separator						
Other						

Plumber: _____ Tel. No.: _____

Address: _____

Email: _____

Village License #: _____

Estimated Cost: _____

State of New York

County of Nassau

Village of Lawrence

Notary Signature & Stamp:

The undersigned (Print Name) _____ being duly sworn, says that the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premise and that all provisions of the applicable ZONING ORDINANCE, BUILDING ADMINISTRATIVE ORDINANCE, BUILDING CONSTRUCTION CODE AND ANY APPLICABLE FEDERAL, STATE AND COUNTY REQUIREMENTS pertaining to the proposed work shall be complied with, whether specified or not and that such work is authorized by the owner.

ALL FEES ARE NON REFUNDABLE

Instruction Information

When applicable, the owners or their agents must file with this building permit application:

- Two sets of plans
- Two plot plans
- Two property surveys.

- It is the responsibility of the owner or his/her agent to file amendments to an application or to a plan or other record accompanying the same. After completion of any work, if it is found substantially different from the filed plans, the **BUILDING INSPECTOR CAN REQUEST THE OWNERS OR THEIR AGENTS TO SUBMIT AS BUILT DRAWINGS.**
- The owner agrees that the contractor employed on the work covered by this permit shall carry Compensation Insurance and that said shall submit a record of the policy as required by the Workers’ Compensation Act.
- **ALL PLUMBERS AND ELECTRICIANS MUST BE LICENSED BY THE VILLAGE OF LAWRENCE.**
- The Village of Lawrence shall not be held responsible for any problems, which occur after issuance of a permit, which are caused by non-compliance with the rules and regulations of any other agency, which may have jurisdiction.
- **CHANGE TO PROPERTY GRADE IS NOT PERMITTED.**

All requests for inspections must be made **TWENTY-FOUR (24) HOURS IN ADVANCE

CERTIFICATE OF OCCUPANCY REQUIREMENTS

When applicable, No occupancy is permitted prior to the issuance of a certificate of occupancy. Section 212-85 of the Village Code prohibits the use of any building or premises constructed, altered or enlarged until a Certificate of Occupancy is issued. It is the responsibility of the owner or their agent to obtain a Certificate of Occupancy when work performed requires a certificate to be issued. The following items must be supplied to the Building Department before a certificate can be issued:

1. **An electrical certificate from an approved inspection company, covering all electrical installations.**
2. **Architect, Engineer or Superintendent of Construction Affidavit, signed and notarized.**
3. **A copy of a final updated survey, which indicates compliance with minimum zoning setback requirements.**
4. **Village approval of drainage provisions preventing runoff onto Village roads and/or adjoining property.**
5. **Final Building Department Inspection.**

An appointment for a Final Certificate of Occupancy Inspection can be made when the Village has received all of the required documents.

Understood and agreed to by: _____
Print Name **Signature / Date**