

# *Incorporated Village of Lawrence*

196 Central Ave Lawrence NY 11559

516-239-3987

Fax 516-239-9657

Building Department

## **Plumbing/Mechanical Application Instructions**

- Application must be complete
- Application must be accompanied by a filing fee. *\*All fees are non-refundable*

<b><u>Plumbing, Mechanical, Generators, Drywells/Septic</u></b>	
<b>Plumbing</b>	<b>\$50</b> each fixture
<b>Hot Water Heater &amp; Boilers</b>	<b>\$150</b> Each
<b>Mechanical</b>	<b>\$50</b> each fixture
<b>Generator should be 2 fees:</b>	1. Building: <b>1.5%</b> of cost 2. Generator: <b>\$150</b>
<b>Drywell Permits</b>	<b>\$150</b> for the first <b>\$50</b> each additional
<b>Septic Permits</b>	<b>\$150</b> for septic tank <b>\$50</b> each leach pool
<b>For installation of an air conditioner</b>	<b>\$150</b> plus <b>\$75</b> each additional
<b>For the abandonment or removal of an oil tank</b>	
a) In a one or two family dwelling	<b>\$150</b>
b) In a business, commercial building, multiple dwelling or apartment house	<b>\$250</b>

<b>Electrician and Plumbers Licenses</b>	
For performing work in the Village as an electrician and or plumber, except when employed by a public service company	For first year: <b>\$250</b> Each year thereafter <b>\$100</b>

### **Requirements:**

- Submit two sets of property survey (if applicable)
  - Indicate on each survey the location of generator units, HVAC units and drywells
  - Indicate setbacks from property lines and from the dwelling
  - Generator unit specs
  - HVAC unit specs
  - Size and type of drywells with engineer's calculations

### **Additional requirements:**

- Submit an updated survey after job is complete (if applicable)

*\* Incomplete applications will not be reviewed until all items are submitted.*

**\*ABSOLUTELY NO WORK IS TO BEGIN BEFORE THE APPLICATION IS APPROVED AND A PERMIT IS GIVEN**

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## Mechanical Application

Date: \_\_\_\_\_

<b>Dept Use ONLY</b>
Application # _____
Application Date _____
Filing Fee \$ _____

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Address: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Email: \_\_\_\_\_

Description of work: \_\_\_\_\_

\_\_\_\_\_

Mailing Address ( if different from above): \_\_\_\_\_

*Check off all that apply*

**New Work**    **Repairs**    **Replacement**

**Residential**    **Commercial**

\*\* List Quantity of Fixtures per Location

\*(Garage included in 1<sup>st</sup> floor)

Fixtures	Basement	1 <sup>st</sup> Floor *	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	Roof	Outdoors
Generator						
Heating Boiler						
Water Heater						
Oil Burner						
H.V.A.C Unit						
Outdoor BBQ						
Oven						
Range						
Fire Pit						
Pool Heater						
Chimney Liner						
Gas Meter						
Gas Valve						
Gas Piping						
Water Connection						
Other						
<b>Commercial Fixtures</b>						
Chiller						
Other						

**Plumber:** \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Village License #: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_

State of New York

County of Nassau

Village of Lawrence

Notary Signature & Stamp:

The undersigned (Print Name) \_\_\_\_\_ being duly sworn, says that the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premise and that all provisions of the applicable ZONING ORDINANCE, BUILDING ADMINISTRATIVE ORDINANCE, BUILDING CONSTRUCTION CODE AND ANY APPLICABLE FEDERAL, STATE AND COUNTY REQUIREMENTS pertaining to the proposed work shall be complied with, whether specified or not and that such work is authorized by the owner.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner, Owner's Agent, Architect, Contractor

**ALL FEES ARE NON REFUNDABLE**