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Village of Lawrence
Application for Public Access to Records
F.O.I.L

To: Records access officer of the Village of Lawrence
196 Central Ave
Lawrence, NY 11559

I hereby apply to inspect the following records: (Please be specific in what you are inquiring about)

_____

_____

_____

Print Name _____ **Signature**_____

Representing _____ **Tel #** _____

Mailing Address _____ **Date**_____

For agency use only

Approved _____

Denied (for reason(s) checked below)

_____ Confidential disclosure _____ Part of investigatory file

_____ Unwarranted invasion of personal privacy.

_____ Records of which this agency is legal custodian cannot be found.

_____ Record is not maintained by the agency

_____ Exempted by statue other than the Freedom of Information Act.

_____ Other _____

Signature Title Date

Notice: You have the right to appeal a denial of this application to the head of this agency, Ronald Goldman, Administrator, who must fully explain the reason for such denial in writing seven days in receipt of an appeal.

I hereby appeal: